LIBERTY PUBLIC SCHOOLS
2727 East 201st Street South
Mounds, OK 74047

EXPENSE VOUCHER

_____
Payable

_____
Address:

☐ School Vehicle

☐ Personal Vehicle

Purpose of Voucher

☐ Workshop

☐ Administration

☐ Other (explain)

_____

_____

_____

DATE	DESTINATION FROM	TO	# MILES	$ MEALS	$ LODGING	$ OTHER	TOTAL FOR DAY

_____miles at 65.5 cents per mile
(Per IRS FY2023)

Total meals/lodging/other $_____
Total mileage allowance $_____

TOTAL REIMBURSEMENT $_____

_____ _____
Payee Signature Date

Office (verification of claim):

_____ _____ _____
Supervisor's Signature Title Date